

Privacy Policy for www.janetan.net

Introduction

At Jane Tan Net we respect the privacy and confidentiality of the personal data of individuals who use our website ('you', 'your', etc.). We are committed to implementing policies, practices and processes to safeguard the collection, use and disclosure of the personal data you provide us, in compliance with the Personal Data Protection Act (PDPA) 2012.

We have developed this Privacy Policy to assist you in understanding how we collect, use, disclose, process and retain your personal data.

This privacy policy sets out how Jane Tan Net uses and protects any information that you give while using www.janetan.net.

Jane Tan Net may change this policy from time to time by updating this page. You should check this page from time to time to ensure that you are happy with any changes. This policy is effective from 22 February 2017.

Your personal data

The PDPA defines personal data as "data, whether true or not, about an individual who can be identified:

- from that data; or
- from that data and other information to which the organisation has or is likely to have access.

What we collect

We may collect the following information:

- contact information including email address
- demographic information such as postcode, preferences and interests
- other information relevant to customer surveys and/or offers

What we do with the information we gather

We require this information to understand your needs and provide you with a better service, and in particular for the following reasons:

- We may use the information to improve our products and services.
- We may periodically send promotional emails about new products, special offers or other information which we think you may find interesting using the email address which you have provided.
- From time to time, we may also use your information to contact you for market research purposes. We may contact you by email, phone, fax or mail. We may use the information to customise the website according to your interests.

We disclose some of the personal data we collect from you to:

- if you consent on a case-by-case basis, our third party marketing partners
- our information technology service providers, including exchanging emails with you
- if you choose to use it, our partner providing the messaging facility on our website
- if you chose to subscribe to our service, our payment service provider

Obtaining Consent

Before we collect, use or disclose your personal data, we draw your attention to this Policy (as well as to the terms and condition of use of our website).

Withdrawal of Consent

If you wish to withdraw consent, you should give us reasonable advance notice. You should be aware, though, of the likely consequences of your withdrawal of consent, e.g. without your consent to provide your personal data to our information technology service providers we will not be able to provide our services to you at all.

Your request for withdrawal of consent can be made by an email to us. To stop receiving emails from us, you can reply us via email with the heading "UNSUBSCRIBE".

Security of Personal Data

We are committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, we have put in place suitable physical, electronic and managerial procedures to safeguard and secure the information we collect online.

Retention of Personal Data

We will not retain any of your personal data under our charge or control when it is no longer necessary for any business or legal purposes. We will ensure that your personal data that no longer has any business or legal use will be destroyed or disposed of in a secure manner. Otherwise, we will anonymise it.

Links to other websites

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

Controlling your personal information

You may choose to restrict the collection or use of your personal information in the following ways:

- whenever you are asked to fill in a form on the website, look for the box that you can click to indicate that you do not want the information to be used by anybody for direct marketing purposes
- if you have previously agreed to us using your personal information for direct marketing purposes, you may change your mind at any time by contacting us.

We will not sell, distribute or lease your personal information to third parties unless we have your permission or are required by law to do so. We may use your personal information to send you promotional information about third parties which we think you may find interesting if you tell us that you wish this to happen.

If you believe that any information we are holding on you is incorrect or incomplete, please contact us.